

**Minutes of the Victoria Patient Partition Group (VPPG)**

**Meeting held on Thursday 23rd May 2019**

**at Enys Road Surgery - Commencing at 6pm**

**In Attendance**

Janet French (Chair) (JF)

Debbie Pennington (Secretary) (DP)

Sue Cook (SC)

Tony Meier (TM)

David May (DM)

John Ungar (JU)

Emma Ducklin (ED)

Keith Stone (KS)

Mike Joly (MJ)

Jane Squires (JS)

**Staff & GPs in Attendance**

Heather King - (HK) Practice Manager (GS)

Julie Booker - (JB) Practice Manager (ER)

Dr Daniela Penge (DDP) (GS)

Dr Katie Platts (DKP) (ER)

**Unable to Attend**

Peter Diplock, Martin Cannon, Lesley Goble, Phillipa Hayes, and Debbie Rose.

Peter and Jackie Martin Smith have resigned from the VPPG - but both have confirmed that – as patients – they will be happy to assist whenever needed.

**Minutes of the meeting held on the 21st March 2019**

The minutes of the last meeting were agreed

## **Feedback Questionnaire**

Various amendments to the draft questionnaire were agreed. JF will make those amendments and then pass the revised draft to KS to discuss using an on line facility for circulation. A final copy will be sent to the VPPG members and further discussion will take place regarding other forms of circulation to ensure the highest participation rate possible. MJ will then process the data and provide feedback at a future meeting.

## **Appointments Process**

After much discussion it was agreed that this was a topic that should be high on the agenda when we are able to discuss the process that will apply for the new Clinic.

## **Pharmacists in Surgeries**

It was agreed that this would be a subject for further discussion when:

- a) the Pharmacists were physically in place and,
- b) their role within the Practice was more clearly defined.

## **111 Scheme**

David May will attend the next meeting on June 7th and provide feedback.

## **Any Other Business**

It was confirmed that there is currently no further news on the signing for the new Clinic.

JF confirmed that she had all of the content required for the next Newsletter that it was hoped would announce all of the details related to the new Clinic. After discussion it was agreed that if, by the next meeting, there was no news on the Clinic, then a Newsletter should be produced that could at least include the results of the survey and any other items that might be of interest to the patient population.

## **Date of Next Meeting**

The next meeting will take place at GS on Thursday 20th June 2019